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## Privacy Disclosure Statement

To offer you storage, it is necessary for us to collect information about you, including:

- your name
- licence number and details
- date of birth
- passport number
- telephone number
- email address
- physical address
- CCTV footage, and/or audio
- any other information reasonable necessary

We collect, maintain, use and disclose this information in accordance with the *Australian Privacy Principles* and *Privacy Act 1988*.

We collect your information to assist us to provide you with storage and do business with you. You may choose to not provide us with personal information, but if we cannot identify you it is impractical for us to offer you storage. We may need to disclose your information to others outside our business, including services providers, law enforcement agencies, debt collection agencies, storer screening databases and others. In some circumstances, your information may be sent outside of Australia for processing or storage, including to NZ, USA and the UK.

We take your privacy seriously. We have a detailed Privacy Policy which further details why we collect your information, how we may disclose it, how we ensure it is secure, your right to view and correct personal information we hold, and how you may lodge a complaint if you believe we have breached the *Australian Privacy Principles*. You may obtain a copy of our Privacy Policy by requesting one from our office, or view on line at [www.jervisbaystorage.com.au](http://www.jervisbaystorage.com.au)

Kind regards

*Jervis Bay Storage*